

Board Policy

Code No. 504.4R

STUDENT MEDICATION ADMINISTRATION REGULATION

Parents may request school personnel to supervise and/or administer prescribed medication to students. When this is the case, the medication must be sent to the school office in the original prescription container, with the child's name, date, name of medication, dosage, administration instructions and name of physician. A request, written by the parent, with the child's name and time of administration must accompany the medication.

The medicine to be administered is placed in a secure place, either in the nurse's office or with the building secretary. The school nurse administers all medication unless the nurse is not present in the building at the time. If this is the case, the medicine is then given by the trained designee/principal.

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